

INTRODUCTIONS

Getting to know each other

Facilitators

- Name: [Name]
- Organization: [Organization]
- Location: [Location]

Participants:

- Name: [Name]
- Organization: [Organization]
- Location: [Location]



ONLINE FACILITATION

Build up your digital skills

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civilsocietyacademy.org

This training is designed based on our own experiences of doing webinars, virtual teamwork, and e-workshops. Besides a strong focus on becoming a virtual facilitator, we also include the concept of good facilitation practices that are relevant both - online and offline.

What you'll learn:

- Learn about facilitation concept, structure and principles
- Strengthen your capacities to develop, facilitate and manage virtual training workshops
- Discuss the theory and practice of online facilitation based on adult learning principles
- Learn about self assessment and improvement
- Discover interesting and useful online facilitation tools and methods

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ONLINE FACILITATION NEEDS
SKILLS, EXPERIENCE, AND
PASSION.
ALL THREE ARE PERFECTLY
COMBINED IN THE INTERACTIVE
CLASS ON FACILITATION.

Friedbert Ottacher
Program Coordinator, HORIZONT3000
Uganda, Ethiopia, South Sudan

Programme Overview

1	Welcome & Introduction: <ul style="list-style-type: none"> • Magic Triangle 	5	Effective Communication <ul style="list-style-type: none"> • Facilitation tools
2	Learning Styles <ul style="list-style-type: none"> • Principles of Adult Learning 	6	Developing Training Curricula <ul style="list-style-type: none"> • Training Management Cycle • Developing Online Session Plan
3	Effective Facilitation (virtual and in-person) <ul style="list-style-type: none"> • Attributes of Trainers and Facilitators 	7	Practicing Facilitation <ul style="list-style-type: none"> • Practice Sessions • Feed Forward
4	Visualization <ul style="list-style-type: none"> • Online tools and techniques 	8	Conclusion and Way Forward

For whom

This course is designed for everyone working (as facilitators and trainers) in civil society organizations who wishes to learn virtual facilitation skills. Basic skills of operating a laptop or desktop is a must.

Fees: EURO 350*

*Special Discounts:

- 15% discounts for group of 4 people or more
- 10% discount (for CSA alumni)

REGISTER NOW



Meet the facilitator



Rishi Meena

Rishi has been working in the development sector since 2011 and he has sound experience in building capacities of professionals and communities in the areas of facilitation, community leadership and institutions, skill-building, and nutrition at the grass-roots level. In his previous work, Rishi developed an e-learning system where he gained rich experience of working on online tools and processes. Rishi is skilled in arts like theatre, dance and he uses visualisation as a strong tool to learn and inspire others to learn.